

CORONAVIRUS update ~ plan for 12th April 2021

updated 23rd Feb 2021

Following the Government announcements yesterday, I am pleased to plan to reopen from the **12th April** and start processing orders again, but with a strict "**no contact...social distancing**" basis and the following arrangements will in place:-

1. Please contact me by phone / text / email / or our enquiry form. We can discuss your project and / or I will contact you to discuss your requirements and if possible give you an approx estimate.

(0115 9312126 ...mobile 07976 532874email sid@memoriesds.com)

2. Please bring your project, together with a note of your contact details and requirements & place in top section - pull to open - of the white secure box to the left of the front door, against the fence.

Maximum size 13" x 8" x 6" (33 x 20 x 15cms)

Contact me for larger projects.

(If you are unable to bring it, I may be able to arrange to collect from you locally ...with a "no contact basis" of course)



3. After your delivery, please contact me immediately by phone / text to confirm you have delivered to me.

4. I will confirm I have safely received it, and then confirm with a firm quotation & process time frame within a couple of days.

5. Please confirm your acceptance of the quotation by **TEXT or EMAIL**, and I will then proceed with the processing.

6. When work is complete, I will contact you with the invoice details, by email or text, with a secure link for payment which can be made by card or PayPal. If you prefer to pay by direct BACS bank transfer, please request our bank details, or payment can be accepted by card on the phone..

7. Completed order can be collected at a convenient time from the bottom locked section of the same white drop box, using a combination code which will be supplied.

8. All orders are placed and accepted in accordance with current Terms & Conditions.